



Texas Health
Resources[®]

Institutional Review Board

INSTRUCTION ON LINKING IRBNET PROFILE WITH CITI PROFILE

User Profile

User Profile for

You may access this page at any time to update your account information, change your password, manage your affiliations and external accounts, and manage your Training & Credentials records.

User Account Information and Password

Username	
First Name	
Last Name	

Affiliations

Note that if you add or update an affiliation you will be sent an activation email to your contact email address. You must click on the link in the activation email to confirm your changes.

Researcher at Texas Health Resources, Arlington, TX

Telephone Number	
Email	

External Accounts

You can add your accounts from other organizations such as CITI to your IRBNet profile. Once you add an external account to your IRBNet profile, then external information such as training records can be automatically available to you in IRBNet.

[| Learn More |](#)

[▶ Add an External Account](#)

There are currently no external accounts in your profile.

Training & Credentials

IRBNet allows you to track and share your training records, certifications, resumes and other personal credentials. Once added to your profile, your training and credentials can be easily linked to your projects from the Designer, are accessible by your project teams and can be quickly accessed and tracked by the boards that review your projects. Some boards also permit you to directly submit your training and credentials without requiring you to link these records to specific projects.

[▶ Add a New Training & Credentials Record](#)

Click here
to link your
CITI
Account

Click here to add
new training
records, such as
license, CV, etc.

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Last Name

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Researcher at Texas Health Res

Telephone N

External Accounts

You can add your accounts from o
to your IRBNet profile, then externa

[| Learn More |](#)

Add External Account

Please provide your external account information.

Account Type: CITI Training Program

CITI Member ID:

* Your CITI Member ID is the 5 to 8-digit number shown at the top of the page when you log in to your CITI account.

Continue

Cancel

There are currently no external accounts in your profile.

Add your CITI Member ID and click Continue
Your CITI ID may be found in the top right corner within your CITI Profile

Affiliations

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[▶ Add an Additional Affiliation](#)

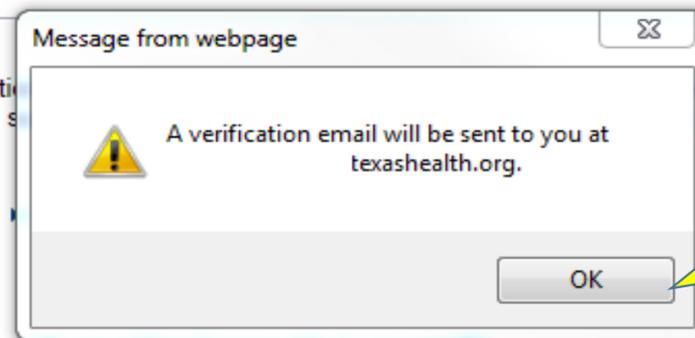
Texas Health Resources IRB, Arlington, TX (Edit) (Deactivate)	
Telephone Number	
Email	

Texas Health Resources Expanded Access Committee, Arlington, TX (Edit) (Deactivate)	
Telephone Number	
Email	

Researcher at Texas Health Resources, Arlington, TX (Edit) (Deactivate)		
Telephone Number		
Fax Number		
Email		

External Accounts

You can add your accounts from other organizations to your IRBNet profile, then external information is available to you. [Learn More](#)



There are currently no external accounts in your profile.

external accounts you in IRBNet.

You will receive a confirmation that an email has been sent to your email address listed in IRBNet to verify the link. Click "ok" to continue

Training & Credentials

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[▶ Add a New Training & Credentials Record](#)

All Unread

🚩 ! 🔔 📄 @	FROM	SUBJECT
◀ Date: Today		
	activation@irbnet.org	IRBNet Account Verification



You will receive a verification email from IRBNet. Open the email.

IRBNet Account Verification - Message (Plain Text)

FILE MESSAGE

Ignore Delete Reply Reply All Forward Meeting IM More

Training Team Email Reply & Delete To Manager Done Create New

Rules OneNote Actions Move Mark Unread Categorize Tags Follow Up Translate Find Related Select Zoom

Thu 6/8/2017 10:16 AM

activation@irbnet.org

IRBNet Account Verification

To [REDACTED]

[EXTERNAL]

You are receiving this message because you have requested to link your IRBNet account with your CITI Training Program account.

Please verify this link to your CITI Training Program account by clicking on the following link:

https://urldefense.proofpoint.com/v2/url?u=https-3A_www.irbnet.org_release_external-2Daccount_verify.do-3Fid-3D35925-26a-3DesYrz6cjCh&d=DwICAg&c=tAAbe3VWSXg4_eMSitYKuRlnp5vCb2OrQZQHnRXk_fc&r=o6SvvUyML7_A19oKEynETRBG764pL-aG6Nh2hO1tpTM&m=CWmDpSyjTPq_cf787-YkFiEGz4v7I4up7oDB5anCU14&s=L6zk0ppFKV01SX2orvXKPAUM46tf3p9U2BrpS9O9FB4&e=

If you cannot click on the above link, you may copy and paste the link into your browser to complete the verification process.

If you did not request this account link, or if the information above is incorrect, please contact your local IRBNet Coordinator who can provide additional assistance.

Thank you,
The IRBNet Support Team

www.irbnet.org

Click on the link within the email. This link will take you back to IRBNet. You will need to login to IRBNet. Your CITI account should now be verified. (see next slide for example) IRBNet will run a report overnight and your CITI training will be uploaded to your IRBNet profile.

Manage Your User Profile

You may access this page at any time to update your account information, change your password, manage your affiliations and external accounts, and manage your Training & Credentials records.

User Account Information and Password [\(Edit\)](#)

Username	
First Name	
Last Name	

Affiliations

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[▶ Add an Additional Affiliation](#)

Texas Health Resources IRB, Arlington, TX [\(Edit\)](#) [\(Deactivate\)](#)

Telephone Number	
Email	

Texas Health Resources Expanded Access Committee, Arlington, TX [\(Edit\)](#) [\(Deactivate\)](#)

Telephone Number	
Email	

Researcher at Texas Health Resources, Arlington, TX [\(Edit\)](#) [\(Deactivate\)](#)

Telephone Number	
Fax Number	
Email	

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[| Learn More |](#)

[▶ Add an External Account](#)

Account Type	Account ID	Status	
CITI Training Program	20*	Verified	 

Training & Credentials

Your account should now reflect "verified".