



Dear Researchers:

Unless instructed otherwise by the THR Institutional Review Board, a copy of the informed consent **MUST** be placed in the patient's paper chart **EACH** time they come for hospital services, even if all charges are standard of care. This is very important in order to ensure that coding properly codes the claim. Even if the patient had a hospital visit 3 days ago and the informed consent was placed in the chart, another copy of the consent needs to be placed in the chart for the new visit date.

If you have questions or comments regarding the above, please contact Dylana Jackson at 214-345-6896. Thank you.