

<b>Policy Name:</b> GME Policy and Procedure to Address any Disaster Significantly Altering Training Program at Texas Health Resources	
<b>Originating Officer (Title), Council, or Committee:</b> Shelly Monks, Vice President and Chief Academic Officer, Designated Institutional Official	<b>Effective Date:</b> July 16, 2024
<b>Approved By:</b> Graduate Medical Education Committee	<b>Last Reviewed Date:</b> July 16, 2024
<b>Page 1 of 2</b>	

## 1.0 Scope:

### 1.1 Applicable Entities:

This policy applies to Texas Health Resources.

### 1.2 Applicable Departments:

This policy applies to the Texas Health Graduate Medical Education Program and its Trainees employed by Texas Health ("Institution").

## 2.0 Purpose:

- 2.1 To provide guidelines and define the action to be taken by the Department of Graduate Medical Education in the event of a disaster or interruptions in patient care that significantly affects the training programs at Texas Health.

## 3.0 Policy Statements:

- 3.1 At Texas Health, we are committed to creating a workplace where diversity is celebrated, and inclusion exists at all levels. As such, Texas Health does not tolerate discrimination in any form or any behaviors that are incompatible with our core Values – Respect, Integrity, Compassion, and Excellence and Our Texas Health Promise<sup>SM</sup>.

## 4.0 Policy Guidance:

- 4.1 In the event of a disaster, natural or otherwise, that affects any GME program at Texas Health, the Designated Institutional Official (DIO) will contact the ACGME within ten (10) days of the declaration of a disaster to discuss:

4.1.1 a timeline of reconfiguration of the program(s) and

4.1.2 a due date for informing each Trainee of the transfer decisions as necessary and appropriate.

- 4.2 All submissions of the above information will be made to the ACGME within thirty (30) days. The DIO will also be in contact with each Program Director and Program Coordinator with regard to the status of their respective program. The Program Director and/or DIO in turn will communicate with all Trainees concerning continuation of training, including temporary transfers to other institutions' programs and the minimum duration of time expected for that

<b>Policy Name:</b> Addressing Disaster that Significantly Alters Training Program – GME
--

<b>Page 2 of 2</b>
--------------------

transfer. All reasonable efforts will be made to assist Trainees in continuation of education and training including salary, benefits, and assignments with as little interruption as possible.

## **5.0 Definitions:**

- 5.1 Disaster - An event or set of events causing significant alteration or interruption to one or more residency/fellowship training programs sponsored by Texas Health.
- 5.2 DIO - Designated Institutional Official
- 5.3 ACGME - Accreditation Council for Graduate Medical Education
- 5.4 Graduate Medical Education Committee (GMEC) - Responsible for policy and oversight of Graduate Medical Education.
- 5.5 Trainee – Resident/Fellow in a sponsored Graduate Medical Education program.

## **6.0 Responsible Parties:**

- 6.1 Graduate Medical Education Committee
  - 6.1.1 Implementation and oversight of the policy is the responsibility of the Graduate Medical Education Committee.

## **7.0 External References:**

[Current ACGME Policies and Procedures](#)

## **8.0 Related Documentation and/or Attachments:**

- 8.1 [Assessment, Reassessment, and Documentation - THR System Policy](#)
- 8.2 [Workplace Violence Prevention](#)
- 8.3 [Emergency Management](#)
- 8.4 [Safe Workplace](#)
- 8.5 [Event Reporting](#)

## **9.0 Required Statements:**

Not Applicable