

# FINANCIAL AND PAYMENT GUIDELINES

**Notice: Our office does NOT file Auto Insurance claims for visits relating to motor vehicle accidents.**

- Payment is due at the time of service. This includes all co-pays, deductibles and co-insurance. If your insurance company requires a referral, it is the patient's responsibility (or guarantor) to obtain the referral prior to your appointment.
- I authorize direct payment of my insurance benefits to Texas Health for services rendered to myself or dependents.
- Insurance will be filed for services rendered. Any charges for services not covered by insurance will be the responsibility of the patient or his/her guardian. I understand that it is my responsibility to know my insurance benefits and whether or not the services rendered are covered benefits.
- Patient or guardian is responsible for notifying our office of any changes to demographics or insurance and billing information.
- Out of Network services not paid by the health insurance company will be the responsibility of the patient or his/her guardian.
- Texas Health or its authorized agent will provide medical information to the insurance company as required for payment of claims for services rendered.
- I hereby consent to credit bureau inquiries and to receiving auto-dialed/artificial or pre-recorded message calls, and/or text messages to my cellular telephone and to any telephone number provided during my registration process. I understand that these collection attempts could be performed by from Texas Health Resources or its affiliates/agents including, without limitation, any account management companies, independent contractors or collection agents.
- I understand that I may receive a separate bill if my medical care includes lab, x-ray, or other diagnostic services. I further understand that I am financially responsible for any co-pays, deductibles and co-insurance due for these services if they are not reimbursed by my insurance.

# RELEASE OF INFORMATION, AUTHORIZATION & ASSIGNMENT OF BENEFITS

- Texas Health is committed to securing the privacy of your health information. We are making available to you a copy of our Notice of Privacy Practices.
- I authorize the release of all medical records to specialists and/or consulting physicians if applicable to my care and condition.
- I authorize any holder of medical or other information about me to release to the Social Security Administration, Health Care Financing Administration, its intermediaries, its carriers, or any other insurance carrier any information needed for this or any other related claim to be processed. I permit a copy of this authorization to be used in place of the original and request payment of medical insurance benefits either to me or to the party who accepts assignment. I understand it is mandatory to notify the health care provider of any party who may be responsible for paying for my treatment.
- I further authorize and request that insurance payments be directed to Texas Health.

I have read, fully understand and agree to the above **financial and payment guideline, release of information & assignment of benefits, and privacy practices.**

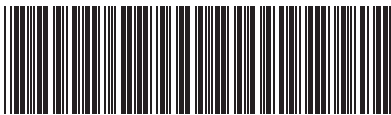
Patient Printed Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Legal Guardian Printed Name: \_\_\_\_\_

Parent/Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FACILITY NAME MUST BE FILLED IN BLANK BELOW**



\*THPGPAYPRIACK\*



**PAYMENT AND PRIVACY ACKNOWLEDGEMENT**

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Patient Name: \_\_\_\_\_

DOB: \_\_\_\_\_

MRN: \_\_\_\_\_